

Yangzheng Primary School

Request for School Bus Services

To:
Longlim Pte Ltd
34 Jln Tari Piring, Singapore 799187
6322 4164 / 9880 4751 (Ms Lili)
lili@longlim.com

Please submit this Request to the School Bus Operator via above email by **25th November 2025**.

Name of Child: _____ Class (2026): _____

Home Address: _____ (S) _____

Contact Number: (Home) _____ (HP) _____ (HP) _____

Please tick accordingly:

<input type="checkbox"/>	One-way (To school)
<input type="checkbox"/>	One-way (Back home)
<input type="checkbox"/>	Two-way

If pick-up/drop-off addresses are different from the above address, please

indicate: Pick-up address: _____ (S) _____

Drop-off address: _____ (S) _____

I consent to the School Bus Operator using the abovementioned information for the purpose of providing School Bus Services and also consent to the School Bus Operator disclosing such information to the School.

Parent's Signature

Name of Parent/Guardian

Date

SCHOOL BUS REGULATIONS FOR YANGZHENG PRIMARY SCHOOL

- Please fill in all information accurately and legibly. Please sign on the form to acknowledge that you have read, understood and accepted all the terms and conditions.
- School bus service is provided for trips to and from the school, before and after official school hours, according to MOE's official school terms.

Bus Fare

- The annual bus fares will be payable over 9 months in a school academic year. The collection months are January, February, March, April, May, July, August, September and October.
 - Payment for January must be made by the first week of the month.
 - Payment for subsequent months must be made by the **28th day of the previous month**
 - Students who signed up after **January** and students who have stopped midway but wish to retake the school bus again within the same year, must pay the bus fare for **November**
 - Payment for **October** is required for **P6 students** at the beginning of the year and it is **not refundable**
 - Payment is to be made via **Bank transfer, GIRO** and **Pay Now. (NO CASH and CHEQUE)**. For bank transfer, please transfer the required amount to **OCBC Current A/C 567-792502-001**, and **PayNow Unique Entity Number (UEN) 201109995N Longlim Pte Ltd** send the receipt stating your **child's full name** and **bus payment record card number** to **9489-1356**.
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- The table below shows the 'Not to Exceed' Prices for both the daily school bus services.

Distance	Up to 15 seater		>15-30 seater		>30 seater	
	1 way	2 way	1 way	2 way	1 way	2 way
Up to 2km	\$149.00	\$186.00	\$149.00	\$186.00	\$129.00	\$162.00
>2 – 4km	\$179.00	\$224.00	\$179.00	\$224.00	\$170.00	\$211.00
>4 – 6km	\$219.00	\$273.00	\$219.00	\$273.00	\$199.00	\$249.00

Note: Charges for small buses (15 and below seater type) are generally higher for the host of benefits of mandatory installation of seat belts, one-to-one seating, easier access to pick up points and shorter journey time.

- Two-way bus fares are quoted according to the same pick-up and drop-off points. One-way bus fare is 80% of a two-way bus fare (applicable for bus fare above \$200 inclusive of 9% GST). Additional charges will be imposed if different or additional pick-up or drop-off points due to limited seating capacity of the buses.

- For detailed calculations pertaining to your child, you may contact our transport coordinator at 94891356.

Pick-Up Points / Drop-Off Points / Bus Routes

- Students should be ready to board the bus **FIVE MINUTES** before their scheduled departure time. The bus driver will not leave a departure point before the scheduled time; however, they cannot wait for the students who are not ready to leave on schedule.
- Parents are requested to ensure that there is someone to wait for and fetch your child on arrival at their set down point. The bus company will not be responsible for your child's safety after he/she alights from the bus.
- Students residing on roads with dead-end or narrow lanes may have to walk to the pick-up points designated by the bus company. This is because a big bus faces restrictions on turning into certain corners/roads as compared to a smaller vehicle. Students residing in condominiums may have to wait for their buses at the security guardhouse.
- Bus routes are fixed by the bus company. The bus company will not entertain any request to change the designated bus route based on personal preferences.
- Pick up & drop off timings will be decided by the bus company and will be at designated areas along the bus route.

Safety Rules

- Longlim Pte Ltd regards the safety of our students as priority. To ensure orderliness on the bus, the bus company will assign fixed seats to the students. Students on the bus should be seated and not move around when the bus is moving.
- To ensure a safe and enjoyable journey on the bus, we seek parents' understanding and cooperation to remind your child to follow the instructions of the bus driver and/or bus attendant at all times.
- For the safety of all our students, Longlim Pte Ltd reserves the right to suspend the bus service arrangement for any student if he/she does not obey the safety rules on the bus despite joint efforts by Longlim Pte Ltd, the school and the parent(s).
- School bus is an extension of the school. Students are expected to behave on the bus the same as they would in their classroom. They must obey their driver or bus attendant promptly and respectfully. Yelling, shouting, bullying, fighting or teasing not permitted as it distracts the driver's attention from the road, vehicle horns, etc.

- To keep the bus clean and free of litter, no food and drinks are allowed, except for plain water.
- No pets are allowed on the bus.
- Dangerous and sharp items are not allowed on the bus. Please keep the stationery and all potentially dangerous items such as scissors safe in the school bag.
- Parents will not be allowed on board the bus to speak to or reprimand any student. Please direct any feedback to our transport coordinator or to the school.
- A willful damage caused to the school bus by a student will be charged to the student responsible or to their parents.
- Students, who miss the bus after school, must report to the school's general office immediately. If a student misses the bus for no valid reasons (e.g. he/she plays with friends and thus misses the school bus after school, he/she may have to call his/her parents to pick him/her up.

Contact / SMS / What's App Alex @ 94891356 when

- a. your child will not use the bus on their usual day
- b. any feedback
- c. payment advises

Example of SMS / What's App

"I'm a parent of YZPS student [student's name and Student Card No YZ190XXX] staying at [house address], from [class], taking bus number [bus number]. No need to pick my child tomorrow [date and time]."

Termination Procedures

- Parent/s who wish to terminate the bus arrangement is required to give **at least two month's advance notice in writing**. Failing which, one month's bus fare shall be paid accordingly, in lieu of notice.
- The bus company reserves the right to discontinue their service to students who continue to default on payment after the reminder call and warning letter. The **bus service will stop if payment is overdue by the SECOND month**.

I, _____ (Parent/Guardian name) of NRIC No.

_____ hereby agreed to abide by the terms and conditions as stated above, and consent to the bus operator using the above-mentioned information to provide school bus services and also consent to the school bus operator disclosing such information to the school.